



STATE OF NEVADA CERTIFIED COURT REPORTERS BOARD

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Board Members:

LISA MC GRANE – Chair

Public Member

HEIDI KONSTEN – Vice Chair

Court Reporter Member

WILLIAM LABORDE – Board Member

Court Reporter Member

KEVIN DIAMOND – Board Member

Attorney Member

LINDA SHAW – Board Member

Court Reporter Member

OPEN MEETING MINUTES

Date: Monday, May 6, 2024

Start Time: 5:30pm

End Time: 6:14pm

Location: Virtual Meeting via Zoom

Present Via Zoom:	Lisa McGrane	Heidi Konsten	William LaBorde	Kevin Diamond
	Linda Shaw	Debbie Uehara	April Chandler	Barbara Clark
	Cameo Kayser	Clara Casey	Connie Eisenberg	Daisy Cortez
	Debra Bartgis	Debra Morris	Deirdre Rand	Francis Arenas
	Jamie Nieve	Jean Dahlberg	Jennifer Church	Jocelyn Galvan
	Julie Filiberti	Kathy DiLorenzo	Kimberly Farkas	Kimberly Waldie
	Lori Judd	Marlene Duron	Michelle Ferreyra	Mickey Marez
	Pam Manning	Pamela Cotten	Peggy Elias	Samantha McNett
	Sarah Winn-Boddie	Shanyelle King	Susan Naylor	Terry Thompson
	Valerie Ransom	Wendy Sara Honable	Yolanda Henry	

ITEM #1: Meeting Called to Order:

Without motion, Lisa McGrane called the meeting to order at 5:30pm.

Board Members:

Lisa McGrane	Present
Heidi Konsten	Present
William LaBorde	Present
Kevin Diamond	Present
Linda Shaw	Present

ITEM #2: Public Comments: No public comments.

ITEM #3: Approval of the Agenda:

MOTION by Heidi Konsten: That the Board approves the agenda in its entirety. Motion seconded by William LaBorde, all in favor, motion moves forward.

ITEM #4: Approval of Meeting Minutes:

Motion by William LaBorde: That the Board approves the meeting minutes for the February 12, 2024 and April 19, 2024 open meetings and the April 19, 2024 closed meeting. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

ITEM #5: Ratify the April 19, 2024 Certification Exam Test Results: Debbie Uehara reported 7 applicants registered and appeared for the April 19, 2024 certification exam. There were no applicants for the firm exam. Following the exam, a closed meeting took place to grade the exams. It was confirmed that 4 applicants passed the exam with 52 errors or less and 3 applicants failed the exam with 53 or more errors. Letters to each applicant will be sent out the next day. No further comments.

MOTION by Kevin Diamond: That the Board ratify the April 19, 2024 certification exam test results. Motion seconded by William LaBorde, all in favor, motion moves forward.

ITEM #6: New Guidelines for Independent Contractors Lori Judd presented new guidelines relating to the classification of independent contractors set forth by the Department of Labor. The new guidelines went into effect on March 11, 2024. Ms. Judd provided a copy of the new rules from the Department of Labor and an informational article written by the National Court Reporter's Association for reference. She will follow this matter and provide new updates to the Board. No further comments. This agenda item ended without motion.

ITEM #7: Clarification Relating to Zoom Depositions: Heidi Konsten led the discussion regarding uncertain scenarios resulting from Zoom depositions; for example, who is authorized to take the deposition when the witness is out-of-state? For an in-person, out-of-state deposition, Kevin Diamond stated attorneys must file an application to take a NV certified reporter to an out-of-state deposition. NRS Chapter 656 and NAC Chapter 656 is silent relating to Zoom depositions. Ms. Konsten suggested this matter be referred to the Legislative Regulations Committee for further discussion and to provide guidelines relating to Zoom depositions. No further comments.

ITEM #8: Preparation of Transcripts: Debbie Uehara presented NRS 3.370 and NAC 656.360 relating to transcript margins. NRS 3.370 requires the left margin to be not more than 1.5" with at least 24 lines of type. NAC 656.360 requires the left margin to be not more than 1.75" with at least 25 lines of type. This topic was presented by applicants preparing for the certification exam. The applicants were seeking clarification on which margins should be applied. Lori Judd volunteered to speak with NVCRA suggesting their lobbyist might be able to assist and amend the language since the Board does not have the authority to amend NRS 3.370. The Board tabled this agenda item until further discussions with NVCRA. No further comments.

ITEM #9: Nevada State Bank Accounts: In order to ensure the availability of funds to cover Board expenses, Debbie Uehara suggested closing the Ultimate CD account at Nevada State Bank and depositing the funds into the Nevada State Bank checking account. Closing the CD account would provide an administrative cost savings; the cost to reconcile the CD account and provide a report to the Board each month is more costly than the monthly interest earned. No further comments.

MOTION by Heidi Konsten: That the Board will close the Nevada State Bank Ultimate CD account and deposit the funds into the Nevada State Bank checking account. Motion seconded by Kevin Diamond, all in favor, motion moves forward.

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ITEM #10: Public Comments: Marlene Duron stated she worked in Department 16 as an official reporter and the sample transcripts given to her reflected the margins outlined in NRS 3.370. Lori Judd stated she reached out to 2 official reporters. 1 reporter formats her transcript with 24 lines and the other 25 lines. Debra Bartgis sought clarification regarding a Zoom deposition; can you swear in a witness not in Nevada? Kevin Diamond stated you can swear in an out-of-state witness on Nevada proceedings. Peggy Elias stated the current Nevada laws regarding Nevada venued cases are clear relating to Zoom depositions but with the digital age approaching and Zoom depositions being the norm, it would be beneficial to create a regulation declaring that only a Nevada certified court reporter may take a Nevada venued case. This will provide the Executive Secretary the authority to send a cease-and-desist notice to those who are not certified in Nevada taking a Nevada venued case. Kimberly Waldie posed a question to the Board relating to Zoom depositions. Debbie Uehara reminded everyone that the public comment portion is only to receive comments; no discussion or questions to be asked. Ms. Uehara requested all questions be forwarded to her and she would respond accordingly. No further comments.

ITEM #11: Next Open Meeting: The next scheduled open meeting date and agenda items will be determined at a later date.

Adjournment:

Without motion, Lisa McGrane adjourned the meeting at 6:14pm.